

GSAM Visitors Agreement

Version 3.1 • Updated: 2026-03-23

This document applies to the entire GSAM campus, Maxton Strong School and School Hostels. By entering/visiting GSAM you agree to follow these rules to protect children and young people. For the purpose of this document:

Visitor = any non-resident adult on GSAM activities/premises: volunteers, overnight guests, donors/partners, contractors, media/photographers, interns and partner-organisation staff.

Staff = any employee or Board Member of the Good Shepherd Agricultural Mission.

Safeguarding & Mandatory Reporting

- If you SEE/HEAR/SUSPECT abuse or a child discloses abuse –ACT IMMEDIATELY. You must tell a Staff member immediately.
- Do not investigate; just listen, reassure the child, avoid leading questions and report the issue immediately. Reporting is mandatory under applicable law (including POCSO). GSAM will inform authorities as required—do not wait for approval from the child.

Boundaries With Children

- Treat every child with dignity; use child-friendly, non-abusive language. Zero tolerance for corporal punishment, humiliation, bullying or intimidation.
- No sexualised talk, materials or behaviour. No grooming, romantic contact or suggestive communications with any minor.
- Keep professional boundaries; no secrets or private relationships. Do not be alone with a child; keep doors open and stay visible (two-adult rule where possible).
- No child in visitor rooms; visitors must not enter child dormitories/hostels without Staff present.
- Observe “rest time” hours/curfews. Use designated visitor bathrooms; never enter child bathrooms.
- Never invite a child into a visitor room or accept a child into your room.

Movement & Transport

- Stay only in authorised areas and follow Staff instructions.
- Do not take a child off-site or to private accommodation/spaces.
- Do not transport a child alone on any vehicle (including motorcycles). Any transport requires prior GSAM approval and appropriate supervision by Staff.

Photos, Media & Children’s Data

- No photos/videos in bedrooms, bathrooms, changing areas or other sensitive locations.
- Get prior Staff approval before publicly posting any photos or videos of children. Avoid full names, addresses, precise locations and geo-tags.
- Post only on GSAM-approved channels; delete/take down content if GSAM requests. Do not collect/store children’s personal data without GSAM’s written permission.

Alcohol, Smoking & Substances

- No alcohol or drugs anywhere on campus.
- No smoking/vaping in rooms or indoor spaces or in places that are visible to our children.

Devices, Wi-Fi & Online Conduct

- Do not share passwords (including Wi-Fi) with children or let them use your devices.
- Do not display adult/violent/inappropriate content anywhere on campus.
- No 1-to-1 private messaging, friend requests or social media connections with minors during or after your visit.

Money, Gifts & Support

- Do not give cash or personal gifts directly to children. Small group gifts (stationery/snacks etc.) only with Staff approval.
- Foreign visitors must not make cash payments or give foreign currency on campus. All donations/support must go through official GSAM channels (electronic or partner platforms) with receipts so as to ensure compliance with the Foreign Contribution Regulation Act (FCRA).
- All donations or ongoing support must be done through the GSAM official channels. Do not solicit money from children or families.

Health, Safety & Insurance

- Follow safety instructions; report hazards/incidents immediately.
- You are responsible for your medical insurance, medications and fitness to participate.
- Vehicle use and off-site activities are at your own risk, subject to applicable law.

After You Leave

- Do not exchange personal contact details or social-media with children.
- Any continuing contact or support must be pre-approved and coordinated by GSAM; use only GSAM-approved channels.

Compliance & Consequences

- Breaches may lead to warnings, immediate removal from campus, bans on future visits and reports to police where required.
- GSAM may end/deny a visit at any time to protect children or operations.

Acknowledgements

- I have read and will follow this **GSAM Visitors Agreement** and understand & accept the potential consequences if I fail to do so.

Signed: _____ Print Full Name: _____

Date: ___/___/_____ Passport/ID No.: _____ Phone: _____

Emergency contact (name/phone): _____

----- **GSAM OFFICE USE ONLY** -----

Checked by GSAM representative (Name & Signature): _____